

## Minutes

Sr. All Night Party

October 5, 2009

Facilitators: Wendy Nielsen, Colleen VanWagner

Note Taker: Sandy Adam

- Theme Decision: Hollywood: Polars 2010, Night of 494 Stars  
Colleen VanWagner will develop up a logo that will be used on all correspondences going forward. Theme mascot will be "Oscar" Bear.
- Insurance Waiver information: The treasurer's have been asked to make contact with the company and will bring back information to the group in November. The policy should be \$140.00 for the evening. Wendy Nielsen will present the information and paperwork to Greg Nelson. (principal)
- Treasurer Report: Starting balance reported, if you need cash for an event give Michelle Moran or Lois Swanberg a call several days in advance
- Tickets/T-shirts: The committee will make a poster to have at the Bake Sale table at conferences; it will include a timeline about ticket selling and t shirt purchases. Michele Ninfeldt, Colleen Van Wagner and Kristine Slagle will research ideas and vendors for the T-shirts and present at next meeting.
- Minutes were posted to the website from the last meeting, no corrections needed.
- Committee Structure: The committees will become responsible for their areas of duties that are agreed upon. Each committee will define their plan, communicate and ask for help as needed; and report any progress at the large group meeting.

### **Committee Reports:**

- Fundraising: At the next meeting a budget must be developed as to costs/expenses so this committee knows what else should be planned for future months. Linders: Becca Maranda; ongoing sale, 10% of cards throughout the year will be kicked back. Need to come up with a plan other than parent conferences to sell these cards. Broadway Pizza: Becca Maranda: Nov 19<sup>th</sup> 5-9 pm 15% of proceeds kickback. Burger King; Sandy Moen; Dates listed on website, 15% kick back.

Future ideas:

Noodles and Company (Wendy Nielsen), Panera, (Sandy Adam) Chipotle (Sandy Adam will look into)

Chuck a Puck: Wendy Nielsen, Christine Warner for selected home games at Polar Arena.

Wine Tasting: Colleen Van Wagner to check with the VFW to see about the space, or Little Venetian for March or Early April.

Craft Sale: Michele Ninfeldt to gather information and report back in November

- Decorating Committee: Colleen Van Wagner; send her ideas via email if you run across something. Once the Entertainment Committee decides if they are doing “room themes”, we can work on the decorations to go along with their ideas. In the meantime, check with theatres, movie rental business, etc. for posters, signs, etc. that they may be willing to donate or are getting rid of.
- Communications Committee: A flier will be developed to hand out at parent conferences about upcoming fundraisers, ticket information. Minutes and meeting announcements to be posted on website, and daily announcement posting with the school.
- Entertainment Committee: This committee will be meeting and starting to make recommendations and securing some of the vendors for the evening. We would like a limo parked out front of the school on the sidewalk for the entrance area. Christine Warner to check with her contact about it’s availability for the evening.
- Tickets: Michele Ninfeldt to head up this committee. Tickets will be \$65 before January 1<sup>st</sup> and will go up in price after that. Decision to be made as to what price they will go up to based on the developing budget.
- Food Committee:  
Ideas: Chocolate Fountain with Fruit, popcorn machine, nachos, non alcoholic champagne fountain, ELEGANCE with fun!